



# Monthly booking form

Please mark the sessions required, this is so we can make sure your child is allocated their regular place and booked in on the register. Unfortunately, there is no guarantee of a place if you require extra days. Sorry days cannot be swapped within the month. Once payment is made, we are unable to give a refund.

**Booking forms and payments must be received before the 1st December to receive the discounted rate. By returning this form to us you are agreeing these are the sessions you require.**

## December 2022

### BREAKFAST CLUB

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16

### AFTER SCHOOL CLUB

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16

Limited places are available for our Christmas sessions. Please book early to save disappointment.

#### Our Loughton School setting

9<sup>th</sup> - Children will be offered our special selection of hot foods and a pudding.

16<sup>th</sup> - A fun packed Christmas session full of party games, a mini disco and presents.

1:15pm until 4:15pm = £13.35 or 1:15pm until 6:00pm = £20.00

Please email our office or highlight which time you require.

Name of child/Known as:

School/Year group:

Name of parent/ Carer:

Please confirm the email address you would like us to use for your invoice:

How will you be paying for this month's childcare:

**Bank transfer** – Please use your child's name and the month the payment is for as a reference

**Cash** – Please keep receipts as proof of payment

**Voucher scheme** - Name of provider:

**Other:**

**Extra sessions within the month are charged at a higher rate, availability is not guaranteed.**

Thank you for your continuing support

#### FOR OFFICE USE ONLY

Breakfast club sessions x

After school club sessions x

Amount due = £

Invoiced sent: